

Research Assessment Exercise 2008 and Equality

Covering note and self-disclosure form A

RAE2008 – Circumstances Impacting Upon Research

Background

The University is committed to ensuring that RAE decisions are made in a fair, equitable and clear manner. Further information can be found in the University's Equality Code of Practice, which is available on the University's RAE website at www.xxxxx.ac.uk

Individual Staff Circumstances

The University is aware that some circumstances may have affected an individual's ability to carry out research during the RAE assessment period of 01 January 2001 through to 31 December 2007.

Such circumstances might include (but are not restricted to):

- Maternity Leave
- Paternity Leave
- Adoption Leave
- Part-time Working
- Caring Responsibilities
- A Disability
- Ill-Health / Injury
- Absence from Work for Medical Reasons Secondment
- A Career Break
- Religious Observance
- Engagement on long-term projects of significant scale and scope

Status as an early career researcher, i.e. those who joined academia on or after 01 August 2003, or within the Medicine Units of Assessment (UoAs), on or after 01 August 2005.

Please see the relevant sub-panel criteria statement for the comprehensive list relevant to your UoA. These are available on the Funding Council's RAE website at www.rae.ac.uk/pubs/2006/01/.

Collection of this information

The University would wish to be aware of any such circumstances when considering which eligible staff to select for submission into the RAE. Hence, a form has been produced for the collection of this information.

If you believe that a valid circumstance applies, then you are asked to complete the form which accompanies this document and return it to your Head of Department/Faculty (HoD).

You are asked to provide a brief description of the circumstance, dates of its duration, and the impact you feel the circumstance has had on your ability to carry out research. The maximum word limit for this information is 300 words per staff member.

The information in this form will be considered, on a confidential basis, to inform the decision over whether to select you for submission. It is collected for RAE purposes only.

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It is worth noting that if you are selected for submission into the RAE, this information may be provided, confidentially, to RAE panel and sub-panel members, if required.

2008 RAE – Circumstances Impacting Upon Research

Name	
CID	
Department/ Faculty	
Description of circumstance	
Timing	
Duration	
Impact on ability to carry out research	

I am content for this information to be supplied, on a confidential basis, to University RAE decision makers for RAE purposes only.

If selected for submission into the RAE, then I agree that the information contained in this form may be supplied, confidentially, in the RAE submission to the Funding Councils and to the relevant RAE sub-panel.

Signature: Date:

Please return, in confidence, to your Head of Department/Faculty.

I have considered the information and am of the opinion that the information should / should not (delete as appropriate) be included in the RAE Submission on form RA5b.

Signature: Date:
(*Head of Department/ Faculty*)